

How to obtain a Sidewalk Vending permit:

You may obtain a Sidewalk Vending permit application at the Community Development counter at City Hall, by requesting via email, or by downloading from our website at: <https://city.fortbragg.com/DocumentCenter/View/9890/Outdoor-Sidewalk-Vending-Applicationpdf>

Complete the application and submit to the City, together with a sketch of the vending unit and the proposed locations or routes where you propose to sale merchandise. The permit process usually takes 1-2 weeks, so please submit your permit application in advance of planned activities.

In addition to the application please also submit the following:

1. Business License—issued by the City of Fort Bragg
2. Vendor liability Insurance (see staff for additional information)
3. Health Department Permit (if selling any food items)

Sidewalk Vending Permits will be issued and reviewed on an bi-annual basis. Non-compliance with permit conditions is cause for revoking the permit.



Sidewalk Vending Policy June, 2019



CITY OF FORT BRAGG

416 North Franklin Street
Fort Bragg, CA 95437

Phone: 707-961-2823





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ACCEPTABLE LOCATIONS:

Zoning Districts: Sidewalk vending is permissible in all commercial zoning districts, per State Law. Stationary sidewalk vending is prohibited in residential zoning districts,



however roaming sidewalk vendors are allowed.

Events: Both stationary and roaming mobile vendors are not permitted within 200 feet of a special event that has received a Limited Term Permit (LTP) unless it was approved as part of the LTP.

Parks: Sidewalk vending is not permitted in Noyo Headlands Park, Pomo Bluffs Park, Otis Johnson Park, and Wiggly Giggly Park. Sidewalk vending can be permitted in Bainbridge Park if approved through the vending Permit application request.



LOGISTICS:

- All sales must involve a short transaction period.
- Sidewalk vending equipment shall be entirely self-contained, no external storage, power (generator), piping or plumbing is allowed.
- Vendors shall clean up all trash associated with their operations regularly.
- Signage shall not exceed four (4) square feet.



ADA COMPLIANCE:

The use of the public sidewalk for vending must be compliant with the Americans with Disabilities Act (ADA). Vending Units shall only be allowed where there is adequate room to accommodate ADA-access (a minimum of four feet) on the sidewalk at all times, as well as the proposed vending unit and any other existing street facilities like lamps and signposts. In all cases doorways must not be impeded and the 4 feet clearance must be maintained.

OTHER CONSIDERATIONS:

Outdoor display areas must be kept clean, attractive, and in good repair.

All evidence of the outdoor display must be removed from the sidewalk and taken indoors upon the close of the business day.

The permit may be suspended at any time in order to avoid conflicts with activities in the public right-of-way, such as construction or parades.

All sidewalk vendors must have a current Fort Bragg Business License and proof of insurance on file.

